U.S. DEPARTMENT OF EDUCATION NATIONAL CENTER FOR EDUCATION STATISTICS Conducted by: U.S. DEPARTMENT OF COMMERCE Economics and Statistics Administration U.S. CENSUS BUREAU

PRIVATE SCHOOL SURVEY 2003-2004 SCHOOL YEAR



PLEASE NOTE: The 2003-2004 Private School Survey is intended to include all private -

SCHOOLS that teach ANY of the following -

- Any of grades 1 12
- Ungraded students between 5 and 18 years old
- · Kindergarten traditional year of school primarily for 5-year-olds prior to first grade
- Transitional (or readiness) kindergarten extra year of school for kindergarten-age children who are judged not ready for kindergarten
- Transitional first (or prefirst) grade extra year of school for children who have attended kindergarten but have been judged not ready for first grade

EARLY CHILDHOOD PROGRAMS AND CHILD CARE CENTERS that have ANY of the following -

- Kindergarten
- Transitional (or readiness) kindergarten
- Transitional first (or prefirst) grade
- For example:

An early childhood center that has a nursery school, a prekindergarten program, and a kindergarten would be eligible for this survey, since it includes a kindergarten.

But an early childhood center that has a nursery school and a prekindergarten program ONLY would NOT be eligible for this survey, since it does not include a kindergarten. You would mark box 2 in item 3d.

PLEASE CONTINUE WITH ITEM 1 ON PAGE 3.

FORM **PSS-1** (10-20-03)





DEAR ADMINISTRATOR:

We are requesting your critical help in an important national data collection that is very valuable to private schools across the country.

WHO IS CONDUCTING THIS SURVEY?

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the 2003-2004 Private School Survey. The U.S. Census Bureau is conducting the survey for NCES as authorized by Public Law 107-279, Title I, Part E, Sections 151(b) and 153(a) of the Education Sciences Reform Act of 2002.

WHY IS NCES SPONSORING THIS SURVEY?

The purpose of this data collection effort is to obtain current information about private schools, such as type of school, length of school year, number of students and teachers, and number of high school graduates, if any. We will use the data to produce statistical summaries about the providers of private education in the United States.

WHO SHOULD PARTICIPATE IN THIS SURVEY?

The 2003-04 Private School Survey includes all private schools and early childhood programs that provide educational instruction to students in kindergarten or *any* of grades 1-12.

WHY SHOULD YOUR SCHOOL PARTICIPATE IN THIS SURVEY?

Private schools are a significant segment of the nation's educational system. Results from previous surveys show that approximately 24 percent of all elementary and secondary schools in the United States are private; these schools enroll approximately 10 percent of the nation's children and employ 12 percent of the nation's teachers. The National Center for Education Statistics has instituted this survey in recognition of the importance of private education in the United States.

While there is no penalty for not responding, a high response rate is very important to the success of the survey. We encourage you to participate in this voluntary survey.

WHERE SHOULD YOU MAIL YOUR COMPLETED QUESTIONNAIRE?

Please return your completed questionnaire using the enclosed envelope. If you do not have the return envelope, mail your questionnaire to:

U.S. Census Bureau Current Surveys Check-in Unit 60A 1201 East 10th Street Jeffersonville, IN 47132-0001

THANK YOU FOR YOUR COOPERATION IN THIS VERY IMPORTANT EFFORT.

SINCERELY.

ĊL. JEFFREY A. OWINGS

JEFFREY A. OWINGS² ASSOCIATE COMMISSIONER NATIONAL CENTER FOR EDUCATION STATISTICS ELEMENTARY/SECONDARY AND LIBRARY STUDIES DIVISION

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0641. The time required to complete this information collection is estimated to average 20 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Private School Survey, National Center for Education Statistics, 1990 K Street, N.W., #9012, Washington, DC 20006-5651.



The data you enter on this form will be captured through the use of imaging technology. Please print all information clearly in ordinary characters, using a black ball point pen.

When recording your answers, please write only one digit in an individual space, e.g.,

	0 1 2 3 4 5 6 7 8 9
a.	Please do not write any comments near the answer boxes.
b.	If you are unsure about how to answer a question, please give the best answer you can rather than leave it blank.
C.	If you have any questions, call the Census Bureau at 1-800-221-1204. Someone will be available to take your call Monday through Friday, between 8:30 a.m. and 5:00 p.m. (Eastern Time).
1.	At the end of the survey, you will be asked how long it took to complete this questionnaire. Please record the time you begin.
	Time started
2.	Please print your name, title, and work telephone number in case we have questions about any of your responses.
	YOUR NAME
050	
	TITLE
051	
	AREA CODE TELEPHONE NUMBER
052	
NOTE	:S





_			ngamza	ation n	amed o	on the	front o	f this o	quest	ionna	aire a	school?
	— 1	Yes	106	;								
Ļ	2	No - <i>Please exp</i>	olain. →	•							→	GO TO item 4 below.
b.	(For t	s school a priva	ementar	y or se								
	schoo	ols, e.g., Roman o ols, nonsectarian c school districts,	private									
	— 1	Yes										
	2	No - Please des state schoo					I., public	c scho	ol, Bul	reau	of India	an Affairs school,
Ļ	131	_									→	GO TO item 4 below.
C.	ls thi	s school still in	operati	ion?								
	— 1	Yes										
	2	No - Please rec	ord the	date w	hen the	e schoo	ol closed	d. Ţ				
				Month	1	Day		Year				
			101		102		103				→	GO TO item 4 below.
d.	Does	this school tea	ch any	stude	nts in A	NY of	grades	K to '	12, or	com	parab	le ungraded levels
_	– 1		-				-					-
		Yes										
	2	Yes No - <i>Please rec</i> adult educ					t in this	school	l (e.g.,	nurs	ery an	d prekindergarten,
	2 116	No - Please rec					t in this	school	l (e.g.,	nurs	ery an →	d prekindergarten, GO TO item 4 below.
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♥ e.	116	No - Please rec adult educ	ation, p	ostsec	ondarý)	ŗŢ	t in this	school	l (e.g.,	nurs	ery an	
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5.

- How many students were enrolled in each of the following grade levels around the first of October?
 - Report only for the school/program named on the front of this questionnaire.
 - **b** Do NOT include postsecondary or adult education students, or children who are enrolled only in day care at this school/program.
 - In column (1), mark (X) Yes or (X) No for each grade level.
 - ♦ In column (2), record the number of students for each grade level with "Yes" marked in column (1).

	Grade levels	(1) Does this school/ program have students in this grade?	(2) Number of students in this grade
a.	Ungraded (including ungraded special education students)	135 1 Yes → 2 No	140
b.	Nursery and prekindergarten	145 1 Yes → 2 No	150
C.	Kindergarten (traditional year of school primarily for 5-year-olds prior to first grade)	155 1 Yes → 2 No	160
d.	Transitional (or readiness) kindergarten (extra year of school for kindergarten-age children who are judged not ready for kindergarten)	165 1 Yes → 2 No	170
e.	Transitional first (or prefirst) grade (extra year of school for children who have attended kindergarten but have been judged not ready for first grade)	175 1 Yes → 2 No	180



5. Continued -

How many students were enrolled in each of the following grade levels around the first of October?

	Grade levels	(1) Does this school/ program have students in this grade?	(2) Number of students in this grade
f.	1st	185 1 Yes → 2 No	190
g.	2nd	195 1 Yes → 2 No	200
h.	3rd	205 1 Yes → 2 No	210
i.	4th	215 1 Yes → 2 No	220
j.	5th	225 1 Yes → 2 No	230
k.	6th	235 1 Yes → 2 No	240
I.	7th	245 1 Yes → 2 No	250
m.	8th	255 1 Yes → 2 No	260
n.	9th	265 1 Yes → 2 No	270
о.	10th	275 1 Yes → 2 No	280
p.	11th	285 1 Yes → 2 No	290
q.	12th	295 1 Yes → 2 No	300
6.	What was the total number of students en school/program around the first of Octob		305
	♥Please sum lines 5(a) through 5(q).		Students



7. Around the first of October, how many students were:

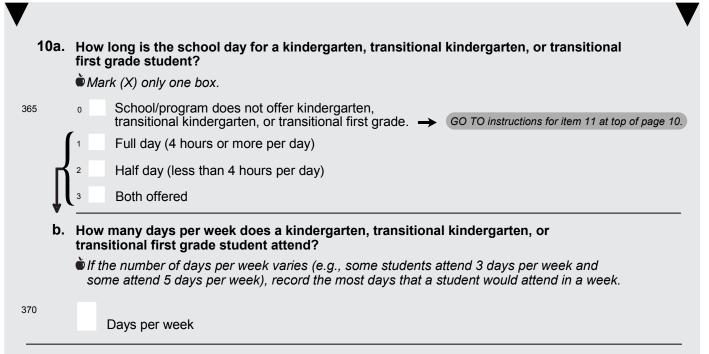
Do not include nursery, prekindergarten, postsecondary, or adult education students, or children who are enrolled only in day care at this school/program.

 \bullet If none, please mark (X) the box.

	а.	Hispanic, regardless of race?
320		• None or , Students
	b.	White, not of Hispanic origin?
330		None or , Students
	c.	Black, not of Hispanic origin?
325		None or , Students
	d.	Asian or Pacific Islander?
315		None or , Students
	e.	American Indian or Alaska Native?
310		• None or , Students
8	a.	Is this school/program coeducational?
335		 Yes No, it is an all-female school No, it is an all-male school GO TO item 9a on page 8.
	b.	 How many MALE students attended this school/program around the first of October? Do NOT include nursery, prekindergarten, postsecondary, or adult education students, or children who are enrolled only in daycare at this school/program.
		$ ilde{oldsymbol{w}}$ If none, please mark (X) the box.
340		 None or , Male students

7	
9a.	Last school year (2002-2003), were any students enrolled in 12th grade?
345	1 Yes
- ↓	2 No -> GO TO item 10a on page 9.
b.	How many students were enrolled in 12th grade around October 1, 2002?
350	, 12th graders
C.	How many students graduated from the 12th grade last school year (2002-2003)?
	 Include 2003 summer graduates. Do not include students who received only vocational certificates, certificates of attendance, or certificates of completion. If none, please mark (X) the box.
355	
Г	, Graduates
	None → GO TO item 10a on page 9.
d.	Of those who graduated with a diploma last year, what percentage went to:
360	Percent Four-year colleges?
361	Percent Two-year colleges?
NOTE	S

V



NOTES



INSTRUCTIONS AND AN EXAMPLE FOR ITEM 11

In item 11, we ask for the number of teachers for grades K - 12 by the amount of time they teach at THIS school/program.

If a school/program has eight full-time teachers for grades 1-8, one full-time teacher who teaches kindergarten 1/2 time and prekindergarten 1/2 time, a music teacher who teaches two days each week, a physical education teacher who teaches three days each week, and a teaching principal who teaches one 30-minute class each day, you would complete item 11 as follows:

• None	or	8	Full-time teachers
\circ χ None	or		Teach at least ³ / ₄ time but less than full time
• None	or	2	Teach at least 1/2 time but less than 3/4 time
			This number includes the one full-time teacher who teaches kindergarten 1/2 time and prekindergarten 1/2 time. The time he/she spends teaching prekindergarten is not counted in item 11.
			This number also includes the physical education teacher who teaches three days a week.
• None	or	1	Teach at least 1/4 time but less than 1/2 time
			This includes the music teacher who teaches two days a week.
• None	or	/	Teach less than 1/4 time
			This includes the principal who teaches one 30-minute class each day. The time he/she spends working as a principal is not included in item 11.
		12	TOTAL TEACHERS





11. Around October 1, 2003, how many persons were teaching in grades K-12 and/or COMPARABLE ungraded levels at this school/program in the following time categories?

Consider only the amount of time an individual works as a teacher during a typical week at THIS school/program.

If none, please mark (X) the box.

È INCLUDE:

- · Regular classroom teachers;
- Teachers who teach subjects such as music, art, physical education, and special education;
- Teaching principals/administrators who teach a regularly scheduled class at this school/ program.

Do NOT include:

- · Teachers who teach ONLY nursery, prekindergarten, postsecondary, or adult education;
- Student teachers, teacher aides, day care aides, or short-term subsititute teachers;
- Counselors, library media specialists/librarians, speech therapists, social workers, or administrators UNLESS they also teach a regularly scheduled class at THIS school/program.

385	• None	or	Full-time teachers
390	• None	or	Teach at least 3⁄4 time but less than full time
395	• None	or	Teach at least 1/2 time but less than 3/4 time
400	• None	or	Teach at least 1/4 time but less than 1/2 time
405	• None	or	Teach less than 1/4 time
		410	TOTAL TEACHERS



10		
12a.		h of the following best describes this school/program? k (X) only one box.
	- mar	
415	1	REGULAR elementary or secondary
	2	MONTESSORI
	3	Elementary or secondary with a SPECIAL PROGRAM EMPHASIS (such as a science/math school, performing arts school, foreign language immersion school, talented/gifted school, etc.)
	4	SPECIAL EDUCATION school - primarily serves students with disabilities
	5	VOCATIONAL/TECHNICAL school - primarily serves students being trained for occupations
	6	ALTERNATIVE - offers a curriculum designed to provide alternative or nontraditional education; does not specifically fall into the categories of regular, special program emphasis, special education, or vocational school - <i>Please describe</i> .
	416	
	7	EARLY CHILDHOOD PROGRAM/CHILD CARE CENTER (e.g., kindergarten only, prekindergarten and kindergarten only, kindergarten and transitional first grade only, day care and transitional kindergarten only, etc.)
b.	ls a m	najor role of this school/program to support homeschooling?
420	1	Yes
	2	No
13.	le thi	s school/program located in a private home that is used primarily as a family residence?
425	1	
425	2	Yes No
	2	



14	4a.	Does	this school/program have a religious orientation or purpose?
430	Г	1	Yes
		2	No \rightarrow GO TO item 15 on page 14.
	b.	ls thi	s school/program affiliated with a religious organization or institution?
135		1	Yes
		2	No
	c.	What	t is this school's/program's religious orientation or affiliation?
			rk (X) only one box.
40		1	Roman Catholic — Is this school - 445 1 Parochial (or inter-parochial
		2	African Methodist Episcopal 2 Diocesan
		3	Amish 3 Private
		4	Assembly of God
		5	Baptist
		6	Brethren
		7	Calvinist
		8	Christian (no specific denomination)
		9	Church of Christ
		10	Church of God
		11	Church of God in Christ
		12	Disciples of Christ
		13	Episcopal
		14	Friends
		15	Greek Orthodox
		16	Islamic
		17	Jewish
		18	Latter Day Saints
		19	Lutheran Church Missouri Synod
		20	Evangelical Lutheran Church in America (formerly AELC, ALC, or LCA)
		21	Wisconsin Evangelical Lutheran Synod
		22	Other Lutheran
		23	Mennonite
		24	Methodist
		25	Pentecostal
		26	Presbyterian
		27	Seventh-Day Adventist
		28	Other - Specify. 7

15.	To which of the following associations or organizations does this school/program belong?
	• Mark (X) all that apply.

450

⁰ This school does NOT belong to ANY associations or organizations.

RELIGIOUS

455	1	Accelerated Christian Education (ACE) (or School of Tomorrow)
460	1	American Association of Christian Schools (AACS)
465	1	Association of Christian Schools International (ACSI)
467	1	Association of Christian Teachers and Schools (ACTS)
470	1	Christian Schools International (CSI)
475	1	Council of Islamic Schools in North America (CISNA)
480	1	Evangelical Lutheran Education Association (ELEA)
485	1	Friends Council on Education (FCE)
490	1	General Conference of the Seventh-Day Adventist Church (GCSDAC)
492	1	Islamic School League of America (ISLA)
495	1	Jesuit Secondary Education Association (JSEA)
500	1	National Association of Episcopal Schools (NAES)
505	1	National Catholic Educational Association (NCEA)
510	1	National Christian School Association (NCSA)
515	1	National Society of Hebrew Day Schools (NSHDS)
520	1	Oral Roberts University Educational Fellowship (ORUEF)
525	1	Solomon Schechter Day Schools (SSDS)
530	1	Southern Baptist Association of Christian Schools (SBACS)
535	1	Other religious school association(s) - <i>Specify</i> .
	536	



15. Continued -

To which of the following associations or organizations does this school/program belong? $\overset{\bullet}{\bullet}$ *Mark* (*X*) all that apply.

SPECIAL EMPHASIS

540	1	American Montessori Society (AMS)
545	1	Other Montessori association(s)
550	1	Association of Military Colleges and Schools (AMCS)
555	1	Association of Waldorf Schools of North America (AWSNA)
560	1	Bilingual School Association (BSA)
565	1	Council of Bilingual Education (CBE)
570	1	Council for Exceptional Children (CEC)
575	1	National Association of Private Special Education Centers (NAPSEC)
580	1	Other associations(s) for exceptional children
585	1	European Council for International Schools (ECIS)
590	1	National Association for the Education of Young Children (NAEYC)
595	1	National Association of Bilingual Education (NABE)
600	1	National Association of Laboratory Schools (NALS)
602	1	National Coalition of Girls' Schools (NCGS)
605	1	Other special emphasis associations(s) - <i>Specify</i> .
	606	•

OTHER SCHOOL ASSOCIATIONS OR ORGANIZATIONS

610	1	Alternative School Network (ASN)
615	1	Institute for Independent Education (IIE)
620	1	National Association of Independent Schools (NAIS)
622	1	State or regional independent school association
625	1	National Coalition of Alternative Community Schools (NCACS)
630	1	National Independent Private Schools Association (NIPSA)
635	1	The Association of Boarding Schools (TABS)
640	1	Other school association(s) - <i>Specify</i> .
	641	

16.	How many days are in the school year for students in this school/program?
.5	Days per school year
17.	How long is the school day for students in this school/program?
	Report BOTH hours and minutes, e.g., "5" hours and "45" minutes, "6" hours and "0" minutes, etc. If the length of day varies by grade level, record the longest day. Include the time for lunch and recess.
)	Hours
	AND
5	Minutes
18.	Does this school/program have a library or library media center?
	(A library media center is an organized collection of printed and/or audiovisual and/or computer resources which is administered as a unit, is located in a designated place or places, and makes resources and services available to students, teachers, and administrators.)
	(A library media center may be called a library, media center, resource center, information center, instructional materials center, learning resource center, or some other name.)
0	¹ Yes
	2 No
NOTE	S



19. Not counting interruptions, how many minutes did it take to complete this questionnaire?

20.	Please record the date you completed this form.												
	Month	Day		Year									
70	67	1	672	2 0	0								
21.	Please verif of this ques	y this schottionnaire.	ool's/p	rogram	's nam	and m	ailing a	ddress	that a	are pr	inted o	on the	front
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	State							ZIP Co	de				
							704						





THANK YOU FOR PARTICIPATING IN THIS IMPORTANT SURVEY. YOUR TIME AND EFFORT ARE APPRECIATED.

PLEASE RETURN THE QUESTIONNAIRE IN THE ENCLOSED ENVELOPE. IF YOU DO NOT HAVE THE RETURN ENVELOPE, MAIL YOUR QUESTIONNAIRE TO:

U.S. Census Bureau Current Surveys Check-in Unit 60A 1201 East 10th Street Jeffersonville, IN 47132-0001

To learn more about the Private School Survey (PSS) and to access reports fom earlier collections, see the PSS web site at:

http://nces.ed.gov/surveys/pss

Additional data collected by the National Center for Education Statistics (NCES) on a variety of topics in elementary, secondary, postsecondary, and international education are available from NCES web site at:

http://nces.ed.gov

For additional data collected by various Federal agencies, including the Department of Education, visit the FedStats site at:

http://www.fedstats.gov







